

CS-23-529

BOCC CONTRACT APPROVAL FORM

CONTRACT TRACKING NO. CM3709 - A1

SECTION 1 - GENERAL INFORMATION

Requesting Department: Facilities Maintenance Contact Person: S. Sands/ T. Lombardi
Telephone: (904) 530-6131 Email: ssands@nassaucountyfl.com

SECTION 2 - VENDOR INFORMATION

Name: Armstrong Fence Co.
Address: 3226 Talleyrand Avenue
City: Jacksonville State: Florida Zip Code: 32206
Vendor's Administrator Name: Don Miller Title: _____
Telephone: (904) 356-2333 Email: dmiller@armstrong-fence.com

SECTION 3 - VENDOR AUTHORIZED SIGNATORY

Authorized Signatory Name: Tifanie Batte Title: Office Manager
Authorized Signatory Email: tmiller@armstrong-fence.com
(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION

Contract Name: Fence and Gate Installation Nassau County Detention Center
Short Description of Product(s)/Service(s) Being Requested: Fence and Gate installation at the Nassau County Detention Center

(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)

Procured Method: Quotes ITB RFP RFQ Piggyback Exemption Sole Source Single Source
Other: _____

Amount of Initial Contract Term: \$49,650

Amount of Renewal Options (if applicable): Year 1: _____ Year 2: _____
Year 3: _____ Year 4: _____

Total Amount of Contract (Initial Term + Renewal Options): \$49,650 (Estimate if necessary)

Account Number: 01072523-563005

Source of Funds: County State Federal Other: _____

County Authorized Signatory: BOCC Chairman County Manager

(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE

Insurance Category: Category L Category M Category H Other: _____

Risk Manager Initials: MP

SECTION 6 - AMENDMENT INFORMATION

Contract Tracking No: CM3709 Amendment No: A1

Type of Amendment: Renewal Time Extension with Increase Time Only Extension Additional Scope

Supplemental Agreement Other: Amount increase to cover additional materials and labor necessary to complete project

Contract Amount with Previous Amendments: \$ 49,650.00 Amount of this Amendment: \$ 7,190.00

New Contract Amount including this Amendment: \$ 56,840.00

Account Code Change From: _____ To: _____

County Authorized Signatory: BOCC Chairman County Manager

(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. Doug Podiak 9/20/2024
Department Head/Contract Manager Date

3. Sanara Belmont 9/23/2024
Procurement Date
(Signature required only if procurement related)

2. Chris Lacambra 9/21/2024
Office of Mgmt. & Budget Date

4. Denise C. May, Esq. 9/24/2024
County Attorney Date

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 9/24/2024
County Manager Date

**FIRST AMENDMENT TO CONTRACT FOR FENCE AND GATE INSTALLATION
SERVICES AT NASSAU COUNTY DETENTION CENTER**

THIS FIRST AMENDMENT TO THE CONTRACT FOR FENCE AND GATE INSTALLATION SERVICES AT NASSAU COUNTY DETENTION CENTER (hereinafter “Amendment”) is made by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida (hereinafter the “County”), and **ARMSTRONG FENCE CO.**, a business having its primary business location at 3226 Talleyrand Avenue, Jacksonville, Florida 32206, (hereinafter the “Vendor”).

WITNESSETH:

WHEREAS, the Parties previously entered into a Contract for fence and gate installation services at the Nassau County Detention Center dated July 1st, 2024, (hereinafter “Contract”); and

WHEREAS, the Parties now desire to amend the Contract terms and conditions subject to the provisions contained herein.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

SECTION 1. Section 3.1 of the Contract is hereby amended to include additional services as depicted in Exhibit “A” attached hereto and incorporated herein.

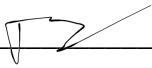
SECTION 2. Section 4.1. of the Contract is hereby amended to increase the compensation amount for the goods/services to be provided under the Contract by Seven Thousand, One Hundred Ninety Dollars and 00/100 (\$7,190.00) and the County shall now compensate the Vendor in an amount not to exceed Fifty-Six Thousand, Eight Hundred Forty Dollars and 00/100 (\$56,840.00) in accordance with Exhibit “A.”

SECTION 3. All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

[The remainder of this page left intentionally blank.]

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA

Signature:  _____

Print Name: Taco E. Pope, AICP

Title: Designee

Date: 9/24/2024

REVIEWED FOR LEGAL FORM AND CONTENT:

Denise C. May, 9/24/2024 *DM*

DENISE C. MAY, County Attorney

ARMSTRONG FENCING CO.

Signature: *Tifanie Batte* _____

By: Tifanie Batte

Title: Office Manager

Date: 9/23/2024



Exhibit "A"

CHANGE ORDER

To: Tony "Nassau County"

Re: Nassau County Detention Center "Yulee"

Subject: FENCE QUOTE

Armstrong Fence Co a leader in perimeter security throughout the Southeastern United States intends to submit a bid for subject project. The scope of work is to furnish and install as per *Your Request* the following:

CHANGE ORDER 1 - TO INCLUDE:

1. Adding (1) 3' walk gate with barbwire
 2. Adding (2) 2 7/8" Gate Posts
 3. Jack Hammer/set posts in ground where asphalt was poured
 4. 90-degree hinges with fork latch
 5. (1) Additional day of Labor
- TOTAL COST - \$7,190.00

ORIGINAL CONTRACT PRICE – 49,650.00

CONTRACT PRICE AFTER BOTH CHANGE ORDERS – \$56,840.00

- DUE TO CONTINUING MATERIAL PRICE INCREASES, THIS QUOTE IS ONLY GOOD FOR 45 DAYS
- Standard Exclusions: Staking, Grading, Grounding, Clearing, Bollards, Intercom Devices, *Intercom Wiring & Conduits, High & Low Voltage Wiring / Conduits*, Concrete (other than post foundations), any other item not specifically listed, and Padlocks.
- **Armstrong shall not be held responsible for any and all damages or liabilities resulting from any cut or damaged lines including, but not limited to gas, water, sprinkler, electric, telephone, fiber optic, or cable.**

Any Questions please feel free to call at 904-626-8103

Accepted by _____

Date _____

Stone Lakey
 Armstrong Fence Co
 3226 Talleyrand Ave
 Jacksonville, FL 32206
 Phone: 904-626-8103
 Fax: 904-356-2332
 Email: slakey@armstrong-fence.com

PO MODIFICATION FORM

SECTION 1 - GENERAL INFORMATION

Date Submitted: 09/13/2024 Requesting Department: Facilities Maintenance Contact Person: S. Sands/T. Lombardi
Contact Phone Number: (904) 530-6131 Email: ssands@nassaucountyfl.com

SECTION 2 - ORIGINAL PURCHASE ORDER INFORMATION

PO Number: 24000537 Contract No. (if applicable) CM3709
Vendor Name: Armstrong Fence Company

SECTION 3 - MODIFICATION INFORMATION

Type of Modification: Amount Increase Amount Decrease Change to Account Code Cancel PO
 Re-Open for Amount \$ _____ Other: _____

Original PO Sum: \$ 49,650.00
Total Sum of Previous Modifications: \$ 0.00
PO Sum Prior to this Modification: \$ 49,650.00
Amount of this Modification: \$ 7,190.00
New PO Sum Including this Modification: \$ 56,840.00

Account Code Change From: _____ To: _____

SECTION 4 - REASON FOR MODIFICATION

Asphalt was poured at Detention center where original fence was supposed to go. Director Slabos indicated that additional labor and supplies were necessary to complete the project.

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. Doug Podiak 9/20/2024
Department Head/Managing Agent Date
2. Chris Lacambra 9/21/2024 *JP*
Office of Mgmt. & Budget Date
(Signature required if greater than \$1,000.00)
3. Sanac Almora 9/23/2024
Procurement Date
(Signature required if greater than \$5,000.00)
4. _____
County Manager Date
(Signature required if greater than \$100,000.00)

Clerk: L. BELTON
Date: 9/24/2024

Certificate Of Completion

Envelope Id: 6FCF1FD42F6546EABC54A8C4410E0598	Status: Completed
Subject: Resubmission: CM3709-A1 & PO Modification: Armstrong Fencing-Detention Center fence & gate \$7,190.00	
Source Envelope:	
Document Pages: 5	Signatures: 11
Certificate Pages: 6	Initials: 6
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Sara Sands
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	ssands@nassaucountyfl.com
	IP Address: 50.238.237.26

Record Tracking

Status: Original	Holder: Sara Sands	Location: DocuSign
9/19/2024 7:44:16 AM	ssands@nassaucountyfl.com	

Signer Events

Signer Events	Signature	Timestamp
Doug Podiak		Sent: 9/19/2024 7:53:19 AM
dpodiak@nassaucountyfl.com		Viewed: 9/20/2024 1:48:08 PM
Facilities Director		Signed: 9/20/2024 1:49:07 PM

Nassau County BOCC	Signature Adoption: Pre-selected Style
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michelle Proctor		Sent: 9/20/2024 1:49:10 PM
mproctor@nassaucountyfl.com		Viewed: 9/20/2024 1:49:37 PM
Risk Manager		Signed: 9/20/2024 1:49:54 PM

Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style
	Using IP Address: 50.238.237.26

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore		Sent: 9/20/2024 1:49:56 PM
tpoore@nassaucountyfl.com		Viewed: 9/20/2024 3:01:30 PM
OMB Admin		Signed: 9/20/2024 3:02:38 PM







Nassau County BOCC	Signature Adoption: Pre-selected Style
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra		Sent: 9/20/2024 3:02:40 PM
clacambra@nassaucountyfl.com		Viewed: 9/21/2024 11:34:49 AM
OMB Director		Signed: 9/21/2024 11:35:54 AM

Nassau County BOCC	Signature Adoption: Pre-selected Style
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 9/21/2024 11:35:57 AM Viewed: 9/21/2024 11:43:21 AM Signed: 9/23/2024 11:29:48 AM</p>
<p>Tifanie Batte tmiller@armstrong-fence.com Manager Armstrong Fence Co Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 9/23/2024 11:40:10 AM ID: ef6f1c49-722b-426f-86c9-20b8438fab32</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.253.69.172</p>	<p>Sent: 9/23/2024 11:29:52 AM Viewed: 9/23/2024 11:40:10 AM Signed: 9/23/2024 11:40:35 AM</p>
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 9/23/2024 11:40:38 AM Viewed: 9/24/2024 8:48:30 AM Signed: 9/24/2024 8:48:43 AM</p>
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 9/24/2024 8:48:45 AM Viewed: 9/24/2024 8:51:08 AM Signed: 9/24/2024 8:51:28 AM</p>
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 9/24/2024 8:51:32 AM Viewed: 9/24/2024 8:52:35 AM Signed: 9/24/2024 8:52:41 AM</p>
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Uploaded Signature Image Using IP Address: 12.23.69.254</p>	<p>Sent: 9/24/2024 8:52:44 AM Viewed: 9/24/2024 9:52:01 AM Signed: 9/24/2024 9:52:08 AM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Services BOCCclerkServices@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/24/2024 9:52:10 AM Viewed: 9/24/2024 10:15:48 AM
Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 9/24/2024 9:52:11 AM Viewed: 9/24/2024 10:09:22 AM
Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9	COPIED	Sent: 9/24/2024 9:52:12 AM
Tony Lombardi tlombardi@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 12/4/2023 2:18:45 PM ID: 8e7919b6-1c62-4fa4-82d2-bb5f64ec1d06	COPIED	Sent: 9/24/2024 9:52:14 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/19/2024 7:53:19 AM
Certified Delivered	Security Checked	9/24/2024 9:52:01 AM
Signing Complete	Security Checked	9/24/2024 9:52:08 AM
Completed	Security Checked	9/24/2024 9:52:14 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

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- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.